

King George V Playing Field, Trull. Trustees Annual Report

Registered Charity No. 1068979

1st April 2025 – 31st March 2026

Treasurer/Secretary & Bookings

Mrs Sammie Millard-Jones

Tel: 07465405533 E-mail: clerk@trullpc.org.uk

Trustees

Mrs Martine Naughton

Chair

Mr Frank Clark

Vice Chair

Mrs Ann Hudson

Mrs Jo Wooldridge

Sources of advice and support

Bank: Unity Trust

60-83-01

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Governance

The Charity is administered by the Playing Field Management Committee (PFMC).

The objectives of the PFMC are to manage the maintenance and upkeep of the existing facilities which include the pavilion, the playing field and the play equipment; and to ensure the financial viability of the Pavilion.

Appointment of Trustees

The Charity is governed by the Board of Trustees who are all elected members of Trull Parish Council.

The PFMC consists of:

- A minimum of four Trustees.
- A chairperson who is Mrs Martine Naughton
- A Secretary/Treasurer who is Sammie Millard-Jones (also Parish Council Clerk).
- Other individuals from elected committees of the clubs and community groups who use the facilities, and who are interested in being involved in furthering the objectives of the Committee can be co-opted in an advisory capacity but will not have a vote.

Policies and Procedures

To guide the Management Committee in exercising its duty of care to members, employees and users of the hall, the following policy statements have been adopted:

- ☐ Health & Safety Policy
- ☐ Safeguarding policy
- ☐ Finance Policy (Trull Parish Council)
- ☐ Terms of Reference

Copies of these policies are included in the Trustees' Welcome pack and available on the website.

Hiring Agreement

Use of the village hall is subject to a Hiring Agreement which must be signed by the hirer when booking. The hiring agreement sets out the conditions of hire and identifies the respective responsibilities of each party to the agreement.

Licences

The hall has a Music licence which permits recorded music.

Risk Management

All hirers are asked to complete and submit a risk assessment form before using the hall or playing field if they are carrying out any sort of group activity, excluding private events.

Insurance

The village hall is insured with respect to property damage and rebuilding costs (buildings insurance) for £877,127. It is insured with the same company with respect to contents (£37,429) public liability (£10,000,000) employers' liability (£10,000,000) and legal assistance.

The Management Committee recognises that it is under a legal obligation to protect the building, its users and employees through adequate and appropriate insurance.

Building Issues

- ☐ A building condition survey is undertaken at 5-year intervals by a qualified surveyor. This was last done in September 2022.
- ☐ Gas appliances and portable electrical appliances are tested by qualified personnel bi-annually. This was last done February 2024.
- ☐ The mains electrical installation is checked by a qualified engineer every 5 years.
- ☐ A Fire Safety Risk Assessment is updated annually by the Committee's own Fire Safety Officer as required by law. Updated August 2025.

- ☐ Fire fighting appliances are inspected annually under contract with the supplier. Combers completed inspection July 2025.
- ☐ Volunteers from the Committee carry out other regular maintenance checks.

Objectives of the Charity

- ☐ Provision of a village hall for the benefit of the inhabitants of the Parish of Greenacres without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions
- ☐ Use of the village hall for meetings, lectures and classes or other forms of recreation and leisure time occupation in the interests of social welfare and with the object of improving the social conditions of the life of the inhabitants
- ☐ The Trustees consider these objectives to be consistent with Charity Commission guidance on providing for the public benefit and these objectives have been pursued in the activities of the charity this year.

Principal Activities in pursuit of Objectives

- ☐ The hall is in use most days of the week for a variety of activities including Pilates, Somatics, Squirrels, Cubs, Scouts, Brownies, Gardening club, Tai Chi Shabashi, Drama Tots, Football.
- ☐ The hall is available for hire for private functions including children's parties, wedding receptions, christenings, funeral teas and village social functions. This list is not exhaustive.

Funding Strategy

It is the strategy of the Trustees to manage the revenue budget on a self-financing basis. The hiring charges paid by users of the hall are set to achieve this. Hire charges are reviewed regularly in line with running costs.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position

Date

Mrs Martine Naughton

Chair

7th May 2026

